

# Project Engineer

## **Position Title: Project Engineer**

Osborn Consulting, Inc. (OCI) is a full-service civil engineering firm that focuses on water resources, utilities, and environmental services, including engineering, modeling, and analysis for transportation, development, restoration, and mitigation projects. We supply a full range of services to a broad cross section of clients, including government agencies, tribal districts, neighborhood groups, and developers.

We are looking to add a full-time **Project Engineer** to our team. This position is an excellent career opportunity for the right individual who desires to make an impact in a privately-held, small business. At OCI, we believe our success stems from each and every individual employee.

The successful candidate must be well-organized, thorough, and trustworthy, with excellent verbal and writing skills, and the ability to multi-task. Following are general responsibilities for the position:

### ***Responsibilities:***

- Provide quality engineering reports, calculations, basic illustrations and design drawings.
- Conduct site visits including construction oversight and inspections.
- Provide design solutions for projects within budget and time schedules, ensuring compliance to applicable codes, accepted engineering practices, and client and OCI standards.
- Develop plans, specifications, and engineer estimates.
- Provides Deputy Project Management support and task management on projects.
- Responsible for working with field and GIS staff to compile existing condition to support design progression.
- Provide support to the project manager for the coordination and development of all project deliverables, including reports, presentations, databases, etc. and ensuring they meet all project requirements.

### ***Minimum Requirements:***

- Bachelor's degree in Civil Engineering.
- Currently hold EIT certification.
- 2-7 years of experience in design, planning, and implementation of civil design projects.
- Experience designing WSDOT and local agency projects is preferred.
- Experience designing Washington state Municipal public works projects including design of sewer and storm drain hydraulics and hydrology and local streets is preferred.
- Principles and practices of project design and design development through the use of computer aided design software; AutoCAD Civil3D, MGSFlood, WWHM, MicroStation, INRoads, SWMM, HEC-RAS, etc.
- PS&E Development.
- An energetic individual with high ethical standards and an appropriate professional image.
- Active participation in industry organizations such as APWA, WTS, ACEC, ASCE, etc.

### ***Key Competencies:***

- Outstanding interpersonal skills and the ability to work independently and in a team.

- Attention to Detail - Thorough and quality-oriented with the ability to develop high quality work product within required deadlines and with limited oversight.
- Personal Responsibility - Self-starter, willing to interact as part of a team, and take independent initiative. Works proactively in solving problems; makes self available and takes action beyond normal responsibilities.
- Professionalism - High degree of integrity, reliability, diplomacy, and flexibility.
- Effective Communication - Clearly conveys information; excellent oral and written communication skills (composition, proofreading, and spelling).
- Analytical Skills - Ability to problem-solve by conducting independent research and follow through to identify and track down missing information; and to critically think through a problem from different vantage points and reach appropriate conclusions.
- Energy and Enthusiasm - Consistently maintains high levels of activity and productivity.

OCI offers competitive pay, medical and dental insurance for the employee, 401K plan with company matching, vacation/sick/holiday pay, fully subsidized "Good to Go" pass, and profit sharing. We are conveniently located in downtown Bellevue, 6 blocks north of the Bellevue Library. Work Hours are generally Monday through Friday, 8AM to 5PM.

If you are interested in this position, please email your **cover letter** and **resume** to [info@osbornconsulting.com](mailto:info@osbornconsulting.com). Please include in your cover letter a thoughtful explanation of why you think you are a good candidate for this position. **Responses without a cover letter will NOT be considered.**

No calls, please. We will contact you if we desire to arrange an interview with you. Thank you.